WDMH Board of Directors
Tuesday May 26, 2026 @ 5:00 p.m.
HYBRID: Dillabough Board Room & Teams

Chair: Annik Blanchard

Present	Jennifer Milburn, Tamara Williams, Andrea Jewell, Bruce Millar (virtual), Bailey Milne (virtual), Michelle Perry (virtual), Eric Stevens, Kelly Goulet, Louise Arsenault, Cholly Boland, Dr. Brian Devin, Janie Desroches (virtual)
Guests	Aram Kerkonian, Rebecca Macdonald (KPMG), Lyne Martineau, (CSCE), Diana Swedani (KPMG), Katie Roberston, Jacinta Yelle
Regrets	Annik Blanchard, Trisha Elliot, Loriann Harbers, Tyson Roffey, Bill Woods, Dr Vik Bhagirath, Michelle Blouin
Resource	Lori-Anne Van Moorsel

No.	Item
1.0	**Call to Order & Land Acknowledgement** J Milburn called the meeting to order at 5:00pm and shared a land acknowledgment. Prospective Board members, Aram Kerkonian and Jacinta Yelle, were welcomed and round table introductions took place.
2.0	**Declaration of Conflict of Interest** None.
3.0	**Agenda Check-In** One addition was requested: • **9.2 – Financial Update** **Motion:** To approve the agenda as amended. **Carried.**
4.0	**Review of Minutes** The February Board minutes were presented. **Motion:** To approve the February 2026 Board of Directors minutes as circulated. **Carried**
5.0	**Board Education** Lyne Martineau of the Centre de santé communautaire de l'Estrie, attended to share information about the organization. **Key Highlights:** The CHC is a non-profit, community-governed organization providing interdisciplinary primary care including salaried physicians and nurse practitioners with a focus on health equity and underserved populations. They target population includes seniors with complex conditions, francophone communities, rural and low-income populations and individuals with mental health and social challenges. An overview of partnerships, services was provided and goals for the future were also provided.
6.0	**Patient Story**

Katie Robertson presented a case highlighting a patient requiring emergency C-section under general anesthesia who subsequently developed severe (pre)eclampsia.

Summary

- Clinical indicators were present early however a diagnosis was delayed due to:
  - Fragmentation across departments (birthing, OR, recovery, inpatient)
  - Lack of synthesis of symptoms into a single clinical picture
- Critical intervention occurred following recognition by night shift nurse
- Patient transferred to tertiary ICU and required dialysis temporarily. Fully recovered.

Lessons Learned:

- Importance of continuous monitoring (particularly urine output)
- Need for improved communication and accountability during transitions
- Recognition of cumulative symptoms (“constellation of signs”)

Actions Implemented:

- Updated monitoring protocols post-C-section including enhanced escalation criteria
- Reinforced communication and documentation standards
- Staff education on early deterioration indicators

7.0 **2025-2026 WDMH Audited Financial Statements Presentation**

KPMG presented the draft audited financial statements.

Audit Results & Highlights

- Anticipated clean, unmodified audit opinion with no audit misstatements or control deficiencies identified
- Significant improvement in hospital’s financial position due to increased revenue driven by Ministry funding increases and program growth
- Expenses increased primarily due to salary and wages as well as increased volumes
- Improved cash position however there is continued reliance on short-term borrowing

Motion: To approve the draft audited financial statements for presentation at the Annual General Meeting. **Carried**

8.0 **Board Reports**

8.1 **Quality Committee**

- No critical incidents reported in 2026 to date
- Patient satisfaction remains below target for discharge communication (57% vs. 80%)

<u>Actions:</u>

- Implementation of AI-supported feedback analysis tool (Qualtrics)
- Reinforcement of purposeful rounding and discharge preparation

Hospital Accountability Agreement

- Annual accountability agreement presented for Board awareness
- Includes financial and clinical performance indicators
- Hospital performing well overall relative to target

8.2 **Medical Advisory Committee**

Highlights:

- Emergency Department Nurse Practitioner pilot to improve patient flow
- Expansion of clinical services initiated in pediatric surgery and ophthalmology services
- Ongoing physician recruitment challenges in obstetrics

		• Increased monitoring for infectious diseases (e.g., Ebola screening protocols) • Focus on physician wellness initiatives
	8.3	**Professional Staff Credentialing** ***8.3.1 2026-2027 Re-appointment*** Dr B Devin reviewed the process for re-appointment of the professional staff. The list of professional staff who reapplied for privileges was circulated with the agenda. **Motion:** Moved by E Stevens, seconded by B. Millar, to approve the 2026-2027 Re-appointment of Professional Staff as distributed. **Carried** ***8.3.2 2026-2027 Privileges Modifications*** - Dr Carlos Cunha – from Active with Admitting Privileges, Department of Family Medicine ***to include Cross Appointment in Anesthesia*** **Motion:** Moved by E Stevens, seconded by B. Millar, to approve the above noted changes in privileges. **Carried** ***8.3.3 New Professional Staff Appointment & 2026-27 Re-appointment*** The following staff were appointed by MAC since February 2026 Board meeting and seek approval as well as re-appointment for 2026-27. • Hakmi Hazim, Locum with Admitting Privileges, Department of Surgery • Rea Konci, Locum with Admitting Privileges, Department of Obstetrics & Gynecology • Zahra Khazaeipool, Term without Admitting Privileges, Department of Internal Medicine – Geriatric Psychiatry **Motion:** Moved, to approve the above noted appointment and reappointment of privileges. **Carried** ***8.3.4 Privileges to Conclude*** For the Board's information, a list of Professional Staff whose Privileges will conclude May 31, 2026, was also shared.
	8.4	**Medical Staff Organization** No report presented.
9.0	**Finance Report**	
	9.1	**BPSA Attestation** The attestation of expenses was shared and reviewed. **Motion:**, to approve the BPSA Attestation report as distributed with minor corrections. **Carried**
	9.2	**Financial Update** C Boland reported the following updates: **Key Updates:** • Financial improvement following provincial intervention • Provincial acknowledgment of hospital funding shortfall (4% vs. required ~6%) • MRI proposal under review; advocacy ongoing with municipalities and government

		• Staffing stable with minimal vacancies • Regional collaboration discussions occurring • Performance indicators (e.g., length of stay) show strong results for WDMH
10.0	**Report of the CEO**	
	10.1	**2024-2025 Strategic Priorities Update** C. Boland shared the final update for the 2024-2025 strategic priorities.
	10.2	**2026-2031 Strategic Plan** C Boland shared the extensive process undertaken to provide this draft Strategic Plan for Board of Directors approval. There is a focus on exceptional care, people & culture, partnerships, as well as accountability and sustainability. Special thanks to Bruce Millar for chairing the Strategic Planning committee over the past year. **Motion:** Moved to approve the 2026-2031 Strategic Plan as distributed. **Carried**
	10.3	**Cybersecurity Update** WDMH recently did a phishing test amongst staff. Only 6% clicked on the link and only 1% logged in and gave their password. This is used as a method of identification of risks as well as education for staff.
	10.4	**Artificial Intelligence Policy** • Policy establishes governance, risk framework, and oversight for AI adoption • Emphasizes compliance, patient safety, and controlled implementation • Clarification of approved AI tools needed (e.g., Copilot vs. open AI tools) • Identify training requirements for staff **Motion:** To approve the AI Policy, with minor revisions. **Carried.**
11.0	**WDMH Foundation Report** C. Boland shared the Foundation report on T Elliott's behalf. • Increased fundraising revenue and hospital disbursements • Strong response to spring fundraising campaign • New hospital art initiative well received	
12.0	**WDMH Auxiliary Report** An official report was not shared. L. Arsenault shared the following updates: • Volunteer recruitment improving post-COVID • Financial integration with Foundation completed • Louise is stepping down from Chair position (transition underway)	
13.0	**Report of the RHI Board** C. Boland shared some updates from the RHI Board report: • Dundas Manor currently in outbreak for respiratory illness • Staffing is great • Construction is somewhat on schedule to take occupancy by end of the year	
14.0	**Governance**	
	14.1	**Executive Committee minutes – May 2026** Minutes were shared for information.
	14.2	**Corporate Membership** **Motion:** To approve the circulated list of corporate members. **Carried.**
	14.3	**Board Membership**

		Aram Kerkonian and Jacinta Yelle introduced themselves and shared their backgrounds. **Motion:** To recommend these two candidates for approval at the Annual General Meeting. **Carried**
	14.4	**Annual Board Survey** Board members are asked the complete the annual survey as well as today's meeting survey. Links to the surveys are provided in the agenda.
15.0	**Communications & PR Considerations** • Audit and Finances	
16.0	**Next Meeting:** June 23, 2026 – Annual General Meeting and Special Meeting of the Board of Directors 6:00pm in room C1-401.	
17.0	**Adjournment** Meeting adjourned at 7:29pm.	